



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT



Employment First State for Individuals with Disabilities

ROY COOPER
GOVERNOR

KRISTIN WALKER
STATE BUDGET DIRECTOR

June 20, 2023

TO: Department Heads and Chief Fiscal Officers
All Departments, Institutions and Agencies

FROM: Kristin Walker 

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2023

Pursuant to G.S. §138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Consumers for the most recent 24-month period. **Effective July 1, 2023**, total subsistence reimbursement rates will be increased by approximately 13.0% for both in-state expenses and out-of-state expenses. The new subsistence rates will be effective for both years of the 2023-25 biennium.

The following list details the various rates of subsistence per day for travel-related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 10.10	\$ 10.10
Lunch	\$ 13.30	\$ 13.30
Dinner	\$ 23.10	\$ 26.30
Lodging (actual, up to)	<u>\$ 89.10</u>	<u>\$ 105.20</u>
Total	\$ 135.60	\$ 154.90

If you have any specific questions regarding the new rates, please contact your budget execution analyst.